

NOW HIRING

PART-TIME ANIMAL WELFARE SPECIALISTS

C · E · D · A · R



F · A · L · L · S

Iowa

The City of Cedar Falls is accepting application materials for two part-time **Animal Welfare Specialists** to work up to 29 hrs./wk., Mon-Fri. Some on-call work may be required. Scheduled work hours to be discussed. The expected hourly rate will be \$25.00, depending on qualifications, and the position is eligible for annual merit-based performance increases and part-time benefits including pro-rated holidays, vacation, and sick leave, tuition reimbursement, bereavement, wellness, and retirement plans.

This position is responsible for enforcing City laws and ordinances regarding stray, dangerous, nuisance, and unwanted domestic animals. This includes investigating complaints, capturing animals at large, and performing other duties as assigned related to humane domestic animal protection and control. This is a trained, specialized position performed as part of the Public Safety Services Department, under the direction of the Support Services Captain and has no supervisory responsibility.

High school diploma or equivalent is required and at least one (1) year of experience with animals in a shelter or animal control function preferred OR an equivalent combination of education, training and experience preferred, but not required to complete the required duties. Computer data entry experience, possession of an appropriate, valid driver's license and good driving record are also required. Possession of, or ability to obtain within the time parameters established by the City, the following certifications through National Animal Control Association: Animal Control Officer I (within first six months of employment) and Animal Control Officer II (within first year of employment). The selected candidate may also be required to obtain vaccinations and/or immunizations as a precaution to job-related hazards. Post-offer, pre-employment background, physical, and drug screen will be required for the selected candidate.

For consideration, apply online at www.cedarfalls.com/jobs (preferred) or print an application from this link (or obtain from Cedar Falls City Hall) and complete and forward to Jobs@cedarfalls.com or mail or deliver to City of Cedar Falls, Finance & Business Operations Dept., Attn: PT Animal Welfare Specialist, 220 Clay Street, Cedar Falls, IA 50613. Proof of education or transcript copy, and relevant certifications or licensures are encouraged at the time of application and will be required before interviews are completed. Submission of a resume is also encouraged. The deadline for materials is December 31st at 4:30 p.m.

EQUAL OPPORTUNITY EMPLOYER

